

From: [Snyder, Caitlin](#)
To: [Shoemaker, Justin](#)
Cc: [Grizzle, Betty](#)
Subject: Re: Revised wolverine timeline-draft
Date: Wednesday, May 24, 2017 2:27:58 PM
Attachments: [Wolverine Detailed Timeline_05242017_cs.docx](#)

Hi Justin,

I changed a few of the dates in the HQ review chain based on the FR submittal dates. Let me know if you have any questions. (I did account for the public holiday in September for the final action when calculating dates.)

Thanks,
Caitlin

Caitlin Snyder
Unified Listing Team
U.S. Fish & Wildlife Service
MS: ES
5275 Leesburg Pike
Falls Church, VA 22041-3803
phone: 703 358 2673

On Wed, May 24, 2017 at 1:56 PM, Shoemaker, Justin <justin_shoemaker@fws.gov> wrote:
Caitlin,

Here's my attempt at a revised schedule for wolverine. Can you look over the HQ review time frames for this schedule?

I still need to go over the dates currently in there to make sure they don't fall on weekends or holidays.

Justin Shoemaker
Classification Biologist
U.S. Fish and Wildlife Service, Region 6
Phone: 309-757-5800 x214
Email: justin_shoemaker@fws.gov

Wolverine Listing Determination Timeline

5/19/17 version

Task	Responsible Parties	Dates	Length of time
<i>Species Status Assessment (SSA) Phase</i>			
FR notice opening comment period on 2013 proposed listing rule	MTFO	Oct 18 2016	done
DIP letters sent out to States and partners	MTFO	Oct	done
Public comment period, input from States, partners, etc.		Oct 18-Nov 17	30 days, done
Conduct science analysis (SSA)	SSA core team	By Sept 15 2017	in process
Draft SSA report	Betty Grizzle (FO Lead Bio)	By Oct 7	in process
SSA core team meeting in Denver	Core team, R6 management and decision support staff	Feb 15-16	2 days, done
SSA report check-in	SSA core team, management	Early-mid Sept (TBD)	half day
Peer review planning and contracting	Justin Shoemaker (ULT lead), Caitlin Snyder (ULT assist)	Aug - Oct	2 months to get contracted peer reviewers in place
SSA report core team review	SSA core team	Oct 7-14	1 week
Edit SSA report based on core team review	Betty Grizzle	Oct 14-Oct 21	1 week
SSA report to peer reviewers and partners*	Justin Shoemaker, Jodi Bush (MTFO Project Leader)	Oct 21-Nov 21	1 month
Edit and finalize SSA report	Betty Grizzle	Nov 21-Dec 19	4 weeks
<i>Listing Decision Analysis Phase</i>			
SSA report to recommendation team	Justin Shoemaker, Jodi Bush	Dec 19	At least 2 weeks prior to recommendation team meeting
Decision meeting	RDs or delegates, ARDs, other management, SSA core team	First or second week of Jan 2018	2 days
Draft decision summary for the record or certify decision meeting notes	R6 RD or delegate	early Jan	3 days (after recommendation team meeting)
<i>Process for final withdrawal of proposed listing (if decision is to not list) - or revised proposed listing rule (if decision is to list)</i>			
Draft final withdrawal (not-warranted) FR notice or revised proposed listing rule (and if necessary, proposed 10(j), 4(d))	Justin Shoemaker	Jan 15-Feb 12	4 weeks

*Includes States, Tribes, Federal Agencies

Core team reviews FR notice, make revisions	SSA core team, Justin Shoemaker	Feb 12-Feb 26	2 weeks
Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	Feb 26-March 12	2 weeks
SOL surname	DOI SOL	Feb 26-March 12	2 weeks
PPM	PPM	Feb 26-March 12	2 weeks
Revise based on RO/SOL/PPM comments	Justin Shoemaker	March 12-March 26	2 weeks
HQ review	Sarah Quamme, Bridget Fahey	March <u>21</u>	<u>2 weeks (submit 6 weeks prior to FR submittal date)</u>
Asst. Director for ES Surname	Asst. Director for ES	<u>April 4</u>	<u>5 business days</u>
FWS Director Surname	Director of FWS	<u>April 11</u>	5 business days
Fish, Wildlife, and Parks Surname	FWP	<u>April 18</u>	10 business days
Executive Secretary Surname	Executive Secretary's Office	<u>May 2</u>	3 business days
Deliver to FR	HQ	May 7	
Publication of withdrawal or proposed rule	Federal Register	May 14	
Public comment period on revised proposed listing (only if decision is to list)		May 14-June 12	30 <u>days</u>
Process for final listing Federal Register document			
Comment and response strategy meeting – develop plan to review and address comments received	SSA core team, management	Mid May (TBD)	half day
Review and address public comments on proposed listing	SSA core team, support staffing as needed from R6 RO	June 12-July 16	1 month
Meeting with decision team to discuss public comment and any new info, revisit decision	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	Early July 2018	half day
Draft final listing FR doc (if necessary 10(j), 4(d))	Justin Shoemaker and Betty Grizzle	by July 16	2 months from proposed listing publication
SSA core team reviews FR notice, make revisions	SSA core team	July 16-July 23	1 week

Deleted: and HQ ES surname

Deleted: , HQ ES

Deleted: 26

Deleted: ?

Commented [SJ1]: Could use Caitlin's input on HQ review/surnames, length of time for each step.

Commented [SC2R1]: Counting back from the FR date of May 14, the document will need to come in here on March 21. If you want to calculate the dates from submitting HQ on March 26, you'll get a slightly later FR date in May.

Deleted: ?

Deleted: 4

Deleted: ?

Deleted: ?

Deleted: ?

Commented [SC3]: I think this needs to be 60 days. The CFR requires us to open the comment period for 60 days on a rule proposing listing, but we might want to confirm if a revised proposed listing is considered a "new" listing (and thus requiring 60 days), or another sort of proposed rule (and only requiring 30 days).

*Includes States, Tribes, Federal Agencies

Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	July 23-Aug 6	2 weeks
SOL surname	DOI SOL	July 23-Aug 6	2 weeks
PPM	PPM	July 23-Aug 6	2 weeks
Revise based on RO/SOL/PPM comments	Justin Shoemaker and Betty Grizzle	Aug 6-Aug 13	1 week
HQ review	Sarah Quamme, Bridget Fahey	Aug 7	6 weeks prior to FR date
<u>AES Surname</u>	<u>Assistant Director Ecological Services</u>	<u>Aug 21</u>	<u>5 business days</u>
<u>FWS Director Signature</u>	Director of FWS	<u>Aug 28</u>	<u>?5 business days</u>
Fish, Wildlife, and Parks Surname	FWP	<u>Sep 5</u>	<u>?10 business days</u>
Executive Secretary Surname	Executive Secretary's Office	<u>Sep 19</u>	<u>3 business days</u>
Deliver to FR	HQ	Sep 24	
Publication of final rule	Federal Register	Sep 28, 2018	Note: We've committed to final rule in FY 18 in the work plan

Deleted: and HQ ES surname

Deleted: , HQ ES

Deleted: 13

Commented [SJ4]: Caitlin?

Commented [SC5R4]: Inserted dates based on Sep 24 submittal to FR. Did not count Labor Day (holiday)

Deleted: Surname

Deleted: ?

Deleted: ?

Deleted: ?

Deleted: ?

*Includes States, Tribes, Federal Agencies